

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the March 18, 2025
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting March 18, 2025 at the Lake Tishomingo Community House.

Call to Order

The meeting was called to order by President Cheryl Miller at 5:06 p.m.

Roll Call of Directors The following directors were present.

Cheryl Miller
Denny Schaab
Bob Quigley participated via phone
Marilyn Meyer

John Fechter was absent

Also in attendance were Rich Hirsch (former director), and Janet Hirsch (PWSD#13 bank administrator), Joan Jaeger (Treasurer), Linda Blaha (volunteer), and Ron Huber (volunteer).

Approval of Agenda

Bob made a motion to approve the agenda, seconded by Denny. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by Denny to approve the minutes of the regular meeting conducted on February 18, 2025. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for a lien this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 3/18/2025 (copy attached). The total for all the invoices was \$9,308.27 Janet noted several things:

- We did not get any of Jennie's normal reports and her invoice because she didn't have Internet Friday through Monday. She requires the Internet to use QuickBooks to get all the information, and she couldn't send it.
- She and Rich purchased a storage box and paint to create a UV protective cover for the flowmeters at the treatment plant
- WRM purchased two 24-in air vent lids but we already had two in the trailer at the treatment plant and one on the sewer office porch. In addition, it is doubtful that vented lids are necessary. Rich explained the purpose of the vented lids. They were to be placed at high points in the main sewer lines to release air in the main sewer line. The vented lids cost 10 times the regular lids and in his opinion were not worth the extra cost. The group consensus was to keep the vented lids and to instruct WRM to not purchase any more.
- Cheryl will also talk to WRM about getting mechanical- instead of mercury-switch STEP tank floats.

Bob made a motion to pay the invoices, with the final amount paid to WRM to be determined after Cheryl talks to them. Denny seconded. The motion passed on a voice vote.

Missouri 1Call Service

Janet reported that the USIC invoice this month was \$73.64. for two visits.

Payments for Repairs.

John has not been able to contact the homeowner at 5961 S Lakeshore about the money owed to the district.

Financial Reports

Joan reported the account balances as of March 17, 2025. Joan had previously emailed these to board members.

O&M checking account (xxx 8161)	\$24,314.04
Commercial checking/surplus account (xxx7801)	\$33,829.40
Short-Lived Asset Reserve account (xxx 0378)	\$113,768.35

Replace and Extension account (xxx2007)	\$34,512.45
CD balances	
certificate xxx9136	\$124,202.40
certificate xxx9138	\$269,069.34
certificate xxx9139	\$107,627.73

Interest will next be posted in April.

Treatment Plant

Janet displayed pictures of the flowmeters showing the displays before and after the screens were replaced. She also displayed pictures of the storage box-UV protection for the flowmeter displays. Janet also displayed a picture of the new person-gate the LTPOA had installed at the north end of the treatment plant fence.

UV Disinfection System

The board received the following email from John Axton of WRM:

Guys,

I wanted to talk to you about the UV system. The quartz sleeve holder and compression nut cost about \$375 each. I made sure that price wasn't a typo correct because I thought it was outrageous. Originally I was going to replace all four but now I may only replace the ones that absolutely need it. I was reaching out to get your thoughts on this and if you wanted me to replace all or just the really bad ones. I'm also going to reach out to a custom fabrication company here in Pacific to see if they can make them for cheaper. I attached a pic of the parts I'm talking about for reference.

Thanks,

John

The board discussed the problem of parts installed in 2020 corroding and failing. This was discovered in 2024. The consensus was that WRM should make the minimal repairs to keep the system working. WRM should make sure the supplier, Aqua Azul, knows how unhappy we are with their equipment and support. We should research contactless UV disinfection systems where the effluent passes through a transparent tube and the UV lights radiate through the tube to disinfect the effluent stream. It's not clear who will do this research.

Late Payments

Customer Christine Wilson had problems with her bank and automatic payments. The board decided to forego the late fee since it seems to be a bank problem.

Customer Dana Diaz de Leon told Janet that she would be paying her overdue sewer account \$400 per month. We don't know if any payments have been received yet.

Customers have complained about the sewer invoices being late. Janet explained that the payments are not considered delinquent until the 21st day of the month. That means that Jennie cannot create the invoices until the weekend following that day. The next Monday or Tuesday, Linda takes them to the post office. Also, we are having trouble with the postal service. Janet reported that today she received the Schnucks ad for Feb 26. And Cheryl reported that we have a new delivery person.

Other postal problems were discussed. Joan mentioned that she places Jennie's check and copies of all the invoices in Jennie's mailbox. The delivery person has removed non-postal items from mailboxes in the past. Joan will talk to Jennie and find out if she would prefer a new mailbox, just for deliveries from the board or perhaps the deliveries could be put into the PWSD#13 security mailbox and the sewer office.

Old Inline Tank at 7802 Mohawk Trail

WRM still has not flagged the location of this tank. John Axton is uncertain of its location and thinks it may be under the floor of the enclosed porch. They will have to revisit the location with the owner present. There also seems to be a problem with numbers being reversed. WRM reported the tank was 71 feet away from the STEP tank, but the video camera only traveled 17 feet from the exit of the STEP tank until the supposed entrance to the old inline tank.

New Construction on Lakeview

The new owners (Vanost) of the second-tier property on Lakeview have obtained a building permit. To try to prevent damage to the sewer lines there, Cheryl will make sure stakes are placed near sewer lids. Marilyn will contact Nathen Reed to find out if Vanost signed a sewer building release.

Adjournment

The next meeting will be April 18, 2025, at 5 p.m.

Bob made a motion to adjourn. It was seconded by Denny and approved on a voice vote. The meeting adjourned at 6:15 p.m.

President Cheryl Miller

Acting Secretary Janet Hirsch

meeting date

3/18/2025

Payee	Description	amount	payee total
Ameren	Electric utility at sewer office	57.00	
	Electric utility at WWTP	231.54	288.54
Answer National	Telemessage Service	35.00	
	Outdials	0.54	35.54
Charter	phone at sewer office	39.99	39.99
Jennie Kimmel	Bookkeeper services	568.00	568.00
JM Hirsch	56-qt storage box to protect flowmeter displays	12.98	
	dark brown paint for storage box	5.98	
	polarizing film for flowmeter displays	27.06	
	1-Tb backup SSD for PWSD#13 files	99.99	146.01
Lakenen Insurance	crime policy (1 yr)	680.00	680.00
PWSD#13	Sewer user fee at sewer office	72.00	72.00
USIC	USIC locating services	73.64	73.64
USPS	Postage, monthly billing	118.72	118.72
Water Resources	monthly fee	775.00	
	7716 Meadow (Davis) - odor, advised resident odor was from in-line tank	125.00	
	6104 NLSD (Myrick) - replaced 24" STEP lid	31.25	
	wwtp - replaced pump #1 at CP #2	500.00	
	pump, 50 gpm 230v, purchased 2	3,853.20	from SLAR
	lid, 24" vented w/ carbon filter, purchased 2	1,438.38	
	lid, 24", purchased 2	301.60	
	shipping & handling	261.40	
			7,285.83
	total	9,308.27	9,308.27