

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the January 21, 2025
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting January 21, 2025, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order by President Marilyn Meyer at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Cheryl Miller
John Fechter
Bob Quigley participated via phone

Also in attendance were Joan Jaeger (treasurer), Ron Huber (volunteer), Rich Hirsch (former director), and Janet Hirsch (PWSD#13 bank administrator).

Vote for President

This item from New Business was pulled to the top of the meeting by President Marilyn Meyer. Marilyn made a motion that Cheryl Miller, currently a director, be elected president of the board. John seconded. Marilyn asked if there were any other nominees; there were none. The motion was passed on a voice vote. Cheryl thanked the board members for their support.

Cheryl presided over the rest of the meeting.

Approval of Agenda

John made a motion to approve the agenda, seconded by Bob. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by John to approve the minutes of the regular meeting conducted on December 17, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for a lien this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 1/21/2025 (copy attached). The total for all of the invoices was \$6,266.22. John made a motion to pay the invoices. Bob seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of January 6, 2025. Joan had previously emailed these to board members. The O&M checking account (account number ending in 8161) balance was \$7,837.95. Joan gave an updated total for this account, as of January 21: \$16,118.42. The Commercial checking/surplus account (account number ending in 7801) balance was \$33,812.17. The Short-Lived Asset Reserve account (account number ending in 0378) balance was \$113,768.35. The Replace and Extension account (account number ending in 2007) balance was \$33,550.45. The CD balances included interest which was posted on 12/27/24: certificate number ending in 9136 was \$124,202.40, certificate number ending in 9138 was \$269,069.34, and certificate number ending in 9139 was \$107,627.73. Interest will next be posted in April.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, repairs at three properties, and work at the treatment plant. Rich briefly explained the repairs.

Rich requested that WRM be reminded to mark the sewer lines and tanks at 7802 Mohawk.

Treatment Plant Operation and Maintenance

WRM cleaned the RSF filters and flushed the lateral lines for the RSF.

Old Business

Jefferson County Sewer Conflict Letter.

There is some confusion over whether Jefferson County is still requiring this form with building permit requests. John will check his records from the LTPOA and try to determine current status.

Invoice from the Liaison.

Marilyn has notified Rick, the district liaison for emergency contact, that he must submit an invoice for services to Janet in order to be paid. Cheryl mentioned that Rick has been contacting Ron or Cheryl when an emergency pump-down is necessary. This is part of the liaison's job. She has given Rick another copy of the pump-down instructions.

Payments for Repairs.

Two customers owe the district reimbursement for repairs to their systems. They have been previously contacted about these charges. The homeowner at 5961 S Lakeshore has some questions about the charges. John will contact them and clarify. The customer at 5965 N Lakeshore will be sent a letter giving them thirty days to pay the charges. The letter will notify them that if they don't pay, the district will place a lien on their property for the charges and late fees.

Sewer Fees.

The customer at 6751 S Lakeshore has not been paying sewer fees, contending that no fees are due because no house is being serviced. The house at this address was recently torn down. Board members noted that the district has always charged the \$70 fee on previous tear-downs. Some residents have continued to pay the \$72 fee. Cheryl will contact the homeowner via letter or email and explain this.

New Business.

Vote for President.

Cheryl Miller was elected president.

Permitting.

Board members agreed that they should see building plans when a permit is filed with the LTPOA, so that the district's equipment can be protected.

DNR Training Vouchers.

Janet reported that the district has received vouchers for training from the Missouri Department of Natural Resources. No one expressed interest in the training. Cheryl will check with WRM to see whether any of their technicians would use the vouchers.

Voicemails

Marilyn is temporarily checking voicemails on the district's phone, because Linda is not available.

Adjournment

Next meeting will be February 18, 2025 at 5 p.m.

John made a motion to adjourn. It was seconded by Bob and approved on a voice vote. The meeting adjourned at 6:05 p.m.

Cheryl Miller
President

Carol Kohnen
Recording Secretary


