

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the November 13, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting November 13, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050. These meeting minutes were created from Marilyn's notes.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Bob Quigley
Cheryl Miller
Denny Schaab
John Fechter

Also in attendance were Joan Jaeger (treasurer) and Ron Huber (volunteer).

Approval of Agenda

Bob made a motion to approve the agenda, seconded by Denny. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by Denny to approve the minutes of the regular meeting conducted on October 16, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Invoice Approval.

Marilyn read the Invoices for Approval report dated 11/13/2024 (copy attached). The total for all of the invoices was \$14,059.79. John made a motion to pay the invoices. Denny seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of November 13, 2024. She had previously emailed these to board members. The O&M checking account (account number ending in 8161) balance was \$56,623.57. The Commercial checking/surplus account (account number ending in 7801) balance was \$33,769.07. The Short-Lived Asset Reserve account (account number ending in 0378) balance was \$98,638.24. The Replace and Extension account (account number ending in 2007) balance was \$31,615.76. The CD balances were the same as reported last month: certificate number ending in 9136 was \$122,776.74, certificate number ending in 9138 was \$265,980.82, and certificate number ending in 9139 was \$106,392.32.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, visits and/or repairs to six properties, and the purchase of five relays. There were three more calls to 5774 S Lakeshore. Small gravel and grit was caught in the saddle between the street valve and the main line. WRM installed a new discharge line with an air relief. The partial clog likely caused excess pressure buildup. Three floats were replaced at 6067 N Lakeshore. At 6451 S Lakeshore, the contactor was bad. WRM replaced a pump at 6576 S Lakeshore. At 5876 S Lakeshore, the pump had come unscrewed and the pipe and bushing had cracked; WRM reattached the pump and replaced a section of pipe and bushing. The alarm sounded at 5783 S Lakeshore, but this appeared to be a false alarm due to rain.

At 6233 N Lakeshore, WRM found the circuit breaker in the house was off. They suspect that the alarm had been triggered at some point due to the bad start float not turning the pump on. After reassembling and testing, the pump-down cycle took 43 minutes, which seems unusually long.

Treatment Plant Operation and Maintenance

The UV system was still running on two bulbs at the end of October, when it was shut down for the season. The effluent was very clear. The treatment plant was sprayed for weeds.

Old Business

Barriers to Protect Lids.

Barriers have all been installed. Board members complimented Bob on the appearance of the barriers and thanked him for managing the whole project.

New Business

Election.


There will be an election April 8, 2024 for one vacancy on the Board (Subdistrict 5).

The December meeting will be held on Tuesday, December 17.

Adjournment

Denny made a motion to adjourn. It was seconded by Bob and approved on a voice vote. The meeting adjourned at 6:15 p.m.

Marilyn Meyer _____
President

Carol Kohlen  _____
Recording Secretary