

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the September 18, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting September 18, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:05 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Cheryl Miller
Denny Schaab
John Fechter (arrived 5:15 pm)

Also in attendance were Joan Jaeger (treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and volunteer Ron Huber.

Approval of Agenda

Denny made a motion to approve the agenda, seconded by Cheryl. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Denny and seconded by Cheryl to approve the minutes of the regular meeting conducted on August 20, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for liens this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 9/18/2024 (copy attached). The total of all invoices was \$4,628.20.

Cheryl made a motion to pay the invoices. Denny seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of September 17, 2024. These had previously been emailed to board members. The O&M checking account (account number ending in 8161) balance was \$46,239.10. Replacement and Extension account (account number ending in 2007) was \$26,659.03. Surplus Account (account number ending in 7801) was \$33,718.47. Short-Lived Assets Reserve (account number ending in 0378) was \$108,487.62. Current balances for the three CDs were the same as last month: \$121,355.23 for certificate number ending in 9136; \$262,901.28 for certificate number ending in 9138; and \$105,160.51 for certificate number ending in 9139. Interest will next be posted on September 27.

Marilyn distributed copies of the recent audit. The Board discussed some of the budget items reported in the audit and developed some possible figures to include in the 2025 budget.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, four customer visits and repairs, and treatment plant repairs and parts. Service calls were made to the following customers: 7647 Lakemont, 5709 S Lakeshore, 5933 S Lakeshore, and 6451 S Lakeshore.

Rich requested that WRM leave any failed floats in the office so that he can examine them.

Low-Hour Tanks.

There were four properties with low pump hours recorded on their system.

5973 S Lakeshore has been resolved. Plumbing was redone and tank reconnected.

6067 N Lakeshore has been resolved. System was inspected and connection is correct.

7768 Mohawk Trail was inspected this month by WRM. This property had an inline tank that was not included in the list of inline tanks. The connection is correct. However, Dave of WRM noted that the old septic (inline) tank may be cracked.

7802 Mohawk Trail. It appears that the STEP tank has never been used. The Board is awaiting a written report from WRM.

Rich has also requested information on this system from the engineering report written at the time of installation.

Treatment Plant Operation and Maintenance

Pump 4 in CP3 was replaced at the plant. Two STEP tank pumps (20 gpm, 115V) and 10 mini sensor floats (10MPCNO) were purchased as replacement parts.

Rich noted that the flow meter screen savers have not yet been replaced. The screens should be protected from the sun to keep the readability problem from recurring. Rich suggested waiting a bit longer for WRM to make these repairs.

Rich pointed out that the water discharged when the lake is lowered flows into the creek by the treatment plant and that there is some erosion present in this area. Rich suggested that the LTPOA be contacted about installing some rocks at the discharge outlet to prevent further erosion. Marilyn will contact LTPOA.

Missouri 1Call Service.

The USIC invoice this month was \$184.10.

Old Business

Barriers to Protect Lids.

Cheryl volunteered to send a list of lids that have been damaged in the past to Bob. Bob, Ron and John are working on this project.

Replacement of Large Tank Lids.

The Board discussed whether customers should reimburse the district for the replacement of broken tank lids and other repairs. The repair situation at 5965 N Lakeshore was discussed in some detail. The new language in the LTPOA building permit states that property owners are responsible for the repair of damage to the sewer system caused by work on their property. John will write up a document clarifying that customers are responsible for any repairs (including tank lid replacement) to their sewer equipment; this would include damage caused by lawn mowers, cars driving over lids, etc. An article will be written for the next newsletter reminding residents about proper care of their systems (call Dig Rite, don't drive on lids, etc.) and clarifying their financial responsibilities if repairs are necessary.

Report on New Builds.

John has created a spreadsheet of recent building permits. This will make it easier for the Board to check whether work has been done on a property when damage to the sewer system occurs.

Sales Office.

Cheryl and John volunteered to clean up the Sales Office. This work will be done in a few weeks, when their schedules permit.

Change in Meeting Dates.

The October meeting will be held on Wednesday, October 16. The November meeting will be on Wednesday, November 20.

Adjournment

John made a motion to adjourn. It was seconded by Denny and approved on a voice vote. The meeting adjourned at 6:35 p.m.

Marilyn Meyer _____
President

Carol Kohlen  _____
Recording Secretary