

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the August 20, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting August 20, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:04 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Bob Quigley
Denny Schaab
John Fechter

Also in attendance were Joan Jaeger (treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and volunteers Linda Blaha and Ron Huber.

Approval of Agenda

Bob made a motion to approve the agenda, seconded by John. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by Denny to approve the minutes of the regular meeting conducted on July 16, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for liens this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 8/20/2024 (copy attached). The total of all invoices was \$10,160.84.

John made a motion to pay the invoices. Bob seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of August 19, 2024. These had previously been emailed to board members. The O&M checking account (account number ending in 8161) balance was \$35,949.54. Replacement and Extension account (account number ending in 2007) was \$28,697.03. Surplus Account (account number ending in 7801) was \$33,692.79. Short-Lived Assets Reserve (account number ending in 0378) was \$113,947.94. Current balances for the three CDs were the same as last month: \$121,355.23 for certificate number ending in 9136; \$262,901.28 for certificate number ending in 9138; and \$105,160.51 for certificate number ending in 9139. Interest will next be posted on September 27.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, seven customer visits and repairs, and treatment plant repairs and parts. Service calls were made to the following customers: 5722 N Lakeshore, 5818 S Lakeshore, 5825 S Lakeshore, 6451 S Lakeshore (2 visits), 5973 S Lakeshore, and 5961 S Lakeshore.

Treatment Plant Operation and Maintenance

Pumps 1 and 2 in CP2 were replaced at the plant. Two pumps (3/4 hp, 50 gpm, 230 V) and 2 UV lamps were purchased as replacement parts.

Volunteers

Linda has been working with Janet on the billing notices. They used a new Post Office website to set up the mailing last month. Linda commented that the process at the post office for the actual mailing went very well. Ron reported that his work with Cheryl is going well.

Missouri 1Call Service.

The USIC invoice this month was \$147.28. John noted that USIC rates are up 5%.

Old Business

LTPOA Building Permit Application.

John has the building permits file from LTPOA. He will review forms submitted since April of this year, looking for projects that have been approved and are not yet completed.

Barriers to Protect Lids.

Bob reported on the project to post warning signs near roadside sewer lids that are frequently damaged. The signs have been designed and fifteen have been purchased. Bob is still looking into posts. Board members discussed placement and installation of the signs. John made a motion to reimburse Bob for the purchase of the signs and posts. Denny seconded. The motion was passed on a voice vote.

New Business

Article for newsletter.

Marilyn read an article that she had written for the *Tishomingo News* about the new sewer warning signs. She asked for comments and suggestions. John volunteered to type it up, incorporating suggested changes.

Sales Office.

Marilyn noted that the Sales Office needs to be cleaned. This will be further discussed and scheduled at the next meeting.

Low Pump Hours.

Rich inquired about progress on the investigation of the three residences with low pump hours recorded on their systems. Marilyn volunteered to set up appointments with the customers and WRM.

Adjournment

John made a motion to adjourn. It was seconded by Denny and approved on a voice vote. The meeting adjourned at 6:22 p.m.

Marilyn Meyer _____
President

Carol Kohner  _____
Recording Secretary