

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the April 16, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting April 16, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Bob Quigley
John Fechter
Cheryl Miller
Denny Schaab

Also in attendance were Janet Hirsch (PWSD#13 bank administrator) and Rich Hirsch (former director).

Approval of Agenda

Bob made a motion to approve the agenda, seconded by Denny. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Denny and seconded by Bob to approve the minutes of the regular meeting conducted on March 19, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Correction of payment from March meeting.

Marilyn requested a correction to an invoice approved at the March meeting. The reimbursement to Janet for the purchase of the UPS did not include tax/handling charges of \$2.62. John made a motion to correct the total invoice amount for the UPS to \$64.59 and the total of all invoices to \$5,294.56. Denny seconded. On a voice vote, the motion was approved.

Delinquent Payment Issues.

Janet reported that no customers became eligible for liens this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 4/16/2024 (copy attached). The total of all invoices was \$2,978.59. Bob made a motion to pay the invoices. Denny seconded. The motion was passed on a voice vote.

Financial Reports.

Marilyn reported the account balances as of April 15. These had previously been emailed to board members by treasurer Joan Jaeger. The O&M checking account (account number ending in 8161) balance was \$37,889.27. Replacement and Extension account (account number ending in 2007) was \$24,819.77. Surplus Account (account number ending in 7801) was \$33,591.90. Short-Lived Assets Reserve (account number ending in 0378) was \$113,820.59. Current balances for the three CDs were as follows: \$119,950.17 for certificate number ending in 9136; \$103,942.96 for certificate number ending in 9139; and \$259,857.40 for certificate number ending in 9138. Marilyn is working on the renewing/reissuing of these CDs.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, work at the treatment plant, and an inspection of a newly-installed connection to the system.

Pump Out Schedule.

Cheryl will email board members a suggested pump out schedule.

Treatment Plant Operation and Maintenance

Rich explained some issues with the UV system at the treatment plant. He showed the Board three damaged components of the system, questioning the quality of the materials that were used. Rich will talk to WRM and investigate alternative systems.

Weekend Call Activity

There were no calls to the customer liaison last month. Cheryl described two more recent calls – 5973 S Lakeshore and 7662 Lakemont. Both tanks were manually pumped down, then later repaired by WRM. They both had bad floats.

Missouri 1 Call Service

USIC Invoice.

The USIC invoice total was \$102.15.

Old Business

7722 Mohawk Trail.

Problems with sludge and detritus in the STEP tank at this address continue. Customer wants to arrange for the tank to be pumped with a company of his choosing, instead of reimbursing the district for the cost of a pump out by WRM. The Board will allow this but WRM must inspect the tank to verify the pump out. The customer is insisting that he be present at the inspection. John will compose an email explaining the necessity of an inspection and notifying the customer of when the inspection will occur. There will be a preferred date and several alternates; the customer can choose among them. If he does not respond with a date, the inspection will be done on the preferred date. John will circulate the draft email to board members for comments and suggestions. Marilyn will send the finished email to the customer.

New Business

Treatment Plant Tour.

Marilyn asked Rich if he would offer a tour of the treatment plant to all customers. He is considering.

Damage to 24" Lid at Dam.

On Saturday, April 13, four men rode an ATV up and down the dam and damaged a 24" sewer lid. A replacement lid costs \$77.00 and WRM's labor is approximately \$75.00. No other damage was noted. There have also been issues with young people on motorcycles and ATVs on the dam. This should be discussed with the LTPOA since they are responsible for the dam.

USIC Fee Increase.

USIC notified John (as the Board contact) that fees will continue to increase by 3% or so per year. They request a signed agreement to pay the fees. Bob made a motion to accept the fee increases. Denny seconded. The motion passed on a voice vote. John will sign the agreement on behalf of the Board.

Adjournment

John made a motion to adjourn. It was seconded by Bob and approved on a voice vote. The meeting adjourned at 6:05 p.m.

Marilyn Meyer _____
President

Carol Kohnen  _____
Recording Secretary