

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the March 19, 2024
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting March 19, 2024, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:05 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Bob Quigley
John Fechter
Cheryl Miller
Denny Schaab

Also in attendance were Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and Joan Jaeger (treasurer).

Approval of Agenda

Bob made a motion to approve the agenda, seconded by Cheryl. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by John and seconded by Denny to approve the minutes of the regular meeting conducted on February 20, 2024. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported that no customers became eligible for liens this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 3/19/2024 (copy attached). The total of all invoices was \$5,291.94. Cheryl made a motion to pay the invoices. Bob seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of March 18. The O&M checking account (account number ending in 8161) balance was \$45,045.33. Replacement and Extension account (account number ending in 2007) was \$23,831.76. Surplus Account (account number ending in 7801) was \$33,566.31. Short-Lived Assets Reserve (account number ending in 0378) was \$113,691.09. Current balances for the three CDs were as follows: \$119,608.99 for certificate number ending in 9136; \$103,647.31 for certificate number ending in 9139; and \$259,118.28 for certificate number ending in 9138. Interest was added on February 27, 2024. Joan noted that total interest since inception for the three CDs is \$16,974.58. The maturity date of the CDs is March 27, 2024. Marilyn has discussed current rates and terms with the bank, and she will take care of the renewing/reissuing of these CDs.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee and four customer visits.

Treatment Plant Operation and Maintenance

Rich briefly discussed his findings on his March 18 visit to the treatment plant. See details in attached email.

Weekend Call Activity

There was one call to the customer liaison.

Missouri 1 Call Service

USIC Invoice.

The USIC invoice total was \$204.30.

Old Business

5973 Update.

John reported on his recent discussions with the customer at 5973 S Lakeshore. The customer indicated that he would accept the Board’s settlement offer (developed in executive session February 12) if the Board also paid for an additional pump out. John made a motion to offer the customer the settlement including pump out. Denny seconded. The motion passed by voice vote.

John will contact the district’s attorney with details of the settlement and request a formal document laying out the terms. This will include the settlement agreement as well as requirements such as having a licensed plumber do the work, all work being approved by a PWSD#13 representative, etc.

New Business


Marilyn reminded the Board of her upcoming retirement. The Board needs to select a new president, and also recruit a new member. This will be further discussed at the April meeting.

Cheryl requested input as to how many maintenance pump outs should be scheduled this season. After a brief discussion, the Board decided on twenty-five.

Adjournment

Denny made a motion to adjourn. It was seconded by John and approved on a voice vote. The meeting adjourned at 6:02 p.m.

Marilyn Meyer _____
President

Carol Kohnen  _____
Recording Secretary