

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the October 17, 2023
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting October 17, 2023, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:05 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer

Bob Quigley

Cheryl Miller

Denny Schaab

John Fechter participated via telephone.

Also in attendance were Joan Jaeger (treasurer), Janet Hirsch (PWSD#13 bank administrator), and Rich Hirsch (former director). Robert Sweeney, the district's attorney, also participated in part of this meeting.

Approval of Agenda

Bob Quigley made a motion to approve the agenda, seconded by Denny. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob Quigley and seconded by Cheryl to approve the minutes of the special meeting held on August 22, 2023, and the minutes of the regular meeting conducted on September 19, 2023. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported the customer at 5705 N Lakeshore Dr. became eligible for a lien this month. This is a new property owner/customer. The Board decided that someone should doublecheck that the property owner has been receiving the bills before a lien is placed.

Invoice Approval.

Janet had previously distributed the Invoices for Approval report dated 10/17/2023 (copy attached). The total of all invoices was \$6,520.32. Cheryl made a motion to pay the invoices. Bob Quigley seconded. The motion was passed on a voice vote.

Financial Reports.

Joan reported the account balances as of October 16, 2023. The O&M checking account (account number ending in 8161) balance was \$56,630.59. Replacement and Extension account (account number ending in 2007) was \$18,998.58. Surplus Account (account number ending in 7801) was \$33,440.92. Short-Lived Assets Reserve (account number ending in 0378) was \$108,035.58. John and Marilyn will visit the bank and request regular statements on the district's CDs so that current balances on the CDs can be included in this report.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, visits to two customers, replacing a gasket on CP3 and cleaning the RSFs at the treatment plant, and purchasing replacement parts.

Rich discussed the wiring repair at 6080 N Lakeshore. Cheryl described a new problem, not on this month's report, with possible sewage leakage near 6163 N Lakeshore. This appears to be near the road. The problem has been reported to WRM.

Weekend Activity

There was one call to the customer liaison.

Missouri 1 Call Service

USIC Invoice.

The USIC invoice total was \$68.10.

Old Business

5973 S Lakeshore.

Attorney Robert Sweeney joined the meeting to advise the Board on resolving the situation at 5973 S. Lakeshore. The property owner claims that the sewer system was never properly connected and that the repairs now necessary are therefore the responsibility of the district. The Board maintains that the system appeared to be working properly until landscaping and other changes, which damaged the system, were made to the property.

Mr. Sweeney advised that the district must repair the system. A formal agreement on financial responsibility for the repairs should be reached before work is begun. He agreed that the district could offer to share the costs with the property owner in order to avoid the risks and costs of litigation. John volunteered to present the Board’s offer to share costs to the homeowner one more time, with a firm deadline of one week for a response. If the offer is accepted, Mr. Sweeney will write up a detailed agreement. If the offer is declined, John will notify the property owner that he will be receiving a letter from Mr. Sweeney explaining how the district plans to proceed with the repair.


Liens.

On a separate issue, Bob asked the attorney whether the district could collect interest on past-due fees. Mr. Sweeney replied that he’d have to check the ordinances. Another option would be to file suit to collect the lien.

Adjournment

Denny made a motion to adjourn. It was seconded by Cheryl and approved on a voice vote. The meeting adjourned at 6:42 p.m.

Marilyn Meyer _____
President

Carol Kohnen  _____
Recording Secretary