

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the September 19, 2023
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, held their regular monthly meeting September 19, 2023, in the Lake Tishomingo Community House at 5698 Lake Tishomingo Road, Hillsboro, Missouri 63050.

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Bob Quigley
John Fechter
Denny Schaab

Also in attendance were Janet Hirsch (PWSD#13 bank administrator), and Rich Hirsch (former director).

Approval of Agenda

Bob made a motion to approve the agenda, seconded by Denny. On a voice vote, the agenda was approved.

Approval of Minutes of Previous Meeting

Motion was made by Bob and seconded by John to approve the minutes of the meeting conducted on August 15, 2023. On a voice vote, the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet reported the customer at 6463 S Lakeshore Dr. became eligible for a lien this month.

Invoice Approval.

Janet read the Invoices for Approval report dated 9/19/2023 (copy attached). The total of all invoices was \$4,026.39. Denny made a motion to pay the invoices. John seconded. The motion was passed on a voice vote.

Financial Reports.

Janet read Joan's report of the account balances as of September 19, 2023. The O&M checking account (account number ending in 8161) balance was \$60,663.83. Replacement and Extension account (account number ending in 2007) was \$18,016.92. Surplus Account (account number ending in 7801) was \$33,416.20. Short-Lived Assets Reserve (account number ending in 0378) was \$107,912.32.

Collection System

Water Resources Management (WRM) Report.

The WRM invoice was for the monthly fee, seven visits to customers, spraying weeds at the treatment plant, repairing the UV unit at the plant, and purchasing supplies.

Rich discussed the repair visits on the invoice. He also distributed a report on the UV system at the treatment plant and explained WRM's recent repair work. He volunteered to contact WRM about sourcing repair/replacement parts because the invoiced cost of the UV ballast seems high.

The customer at 7720 Lakemont has requested that the district move the control panel (CP) of their system to a new location. The CP is currently mounted on a shed and is lower than the lids of their STEP tank. It was originally mounted on a stake near the tank. In August 2020, WRM replaced the control panel. It is unknown whether the CP was moved at that time. After some discussion, the board decided that the district should pay WRM to move the CP to a more appropriate location. John made a motion to authorize WRM to move the CP. Bob seconded. The motion was passed on a voice vote.

Routine STEP Tank Maintenance.

This will be discussed at the next meeting.

Equipment Orders.

Rich reported that there is no need to order anything at this time.

Treatment Plant Operation and Maintenance

Permit Renewal.

The DNR inspector reported a possible minor issue at the treatment plant. WRM will examine. Rich will check with WRM about this issue. Then the process of renewing the permit will proceed.

Weekend Activity

There was one call to the customer liaison.

Missouri 1 Call Service

USIC Invoice.

The USIC invoice total was \$34.05.

Old Business

5973 S Lakeshore Update.

The property owner has not responded to the district’s offer to share the cost of repairs.

Marilyn is working with the district’s insurance agent to submit a claim under the equipment failure coverage. This would probably not cover the total cost of repair.

Marilyn will contact the district’s lawyer about next steps.

New Business

Late Payments.

Currently, customers who are in arrears on their bill are charged a late fee of \$7.20 per month. The Board discussed applying an interest penalty as well, perhaps when the total owed is over \$1,000.

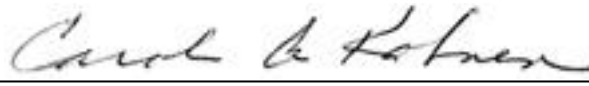
Festus/Crystal City.

Marilyn pointed out the recent news coverage in the *Leader* of the possible sale of the Festus and Crystal City sewage treatment systems.

Adjournment

Denny made a motion to adjourn. It was seconded by Bob and approved on a voice vote. The meeting adjourned at 5:59 p.m.

Marilyn Meyer _____
President

Carol Kohlen  _____
Recording Secretary