

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the
September 17, 2019
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, met in regular session September 17, 2019, at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Cheryl Miller
Bob Quigley
Denny Schaab
Lora Thomas

Also in attendance were Frances Hovis (Treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and Carol Kohlen (recording secretary).

Approval of Agenda

Bob Quigley made a motion to approve the agenda, seconded by Denny Schaab. On a voice vote the agenda was approved.

Approval of Minutes

Motion was made by Cheryl Miller and seconded by Bob Quigley to approve the minutes of the meeting conducted on August 20, 2019. On a voice vote the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet Hirsch reported that two customers became eligible for liens this month.

- 6374 South Lakeshore (first lien)
- 5902 South Lakeshore

Cheryl made a motion to place liens on these properties. Lora seconded. The motion was approved on a voice vote.

Janet also reported that the liens against 6751 South Lakeshore had been paid off. This residence is being sold.

Invoice Approval.

Janet distributed the "Invoices for Approval" report dated 9/17/2019 (attached) and explained the items on the report. She noted that the total paid to Walen for grass-cutting was unusually high because he had not submitted an invoice for three months. There was some discussion about a charge from AAQuick for work at 6036 North Lakeshore. Marilyn will contact AAQuick for clarification and to try to resolve the situation.

The original invoice total was \$8643.96. The third charge from AAQuick however, had been misreported and had to be corrected. The description was changed to read *7652 Lakeview* and the amount was changed from \$1750 to \$800. The revised total was \$7693.96. Bob made a motion to pay the invoices. Lora seconded. The motion was approved on a voice vote.

Financial Reports.

Frances Hovis reported the balances in the district's accounts as of August 31, 2019. O & M checking balance was \$47,657.46. Debt Service Reserve Restriction was \$85,844.61. Surplus account was \$378,995.25. There was no new total for the Short-lived Assets account because this account generates statement quarterly.

Collection System.

Water Resources Management Report.

Rich Hirsch distributed a copy of the invoice dated 9/10/2019 (attached) with his comments on some of the items. The district was billed for services at the following addresses in June.

- 5902 S Lakeshore
- 6186 N Lakeshore
- 7716 Lakemont
- 6463 S Lakeshore
- 7676 Lakeview
- 6036 N Lakeshore
- 6016 N Lakeshore
- 6047 N Lakeshore
- 5961 S Lakeshore

Treatment Plant Operation.

Treatment Plan Work.

UV Lamp Update.

Maintenance work will be performed on the UV system beginning in early October.

Old Business.

MO 1Call Activity.

Lora reported that the bill from MO 1Call/USIC was \$253.26, for locating services at the following addresses.

- 5724 S Lakeshore
- 7784 Mohawk Trail
- 6036 N Lakeshore
- 5876 S Lakeshore
- 6016 N Lakeshore
- 5724 S Lakeshore
- 6020 N Lakeshore

AAQuick Bill for 6020 N Lakeshore.

Background. A contractor damaged the sewer line at 6020 N Lakeshore and claimed that the line had not been marked. After some discussion, the Board agreed at the August meeting to pay AAQuick the \$315 charge and seek reimbursement from USIC. **Update.** Holloran Properties paid AAQuick last month, resulting in a \$315 credit on this month's bill from AAQuick.

New Business.

Jefferson County Sewer District Article

The Board thanked Denny Schaab for his write-up responding to the Jefferson County Sewer article that had appeared in the *Leader*. This was sent out in the August 22 "This Week at Lake Tish." It will also be in the October/November issue of the *Tishomingo News*.

Crime Insurance Renewal.

Marilyn brought a copy of the crime insurance policy for Board members to review.

Seminar

Marilyn also brought a brochure about a professional seminar to be held October 29–30 at the Lodge of the Four Seasons.

Adjournment

Bob made a motion to adjourn; it was seconded by Lora and was approved by voice vote. The meeting adjourned at 6:10 p.m.

Carol Kohnen _____
Recording Secretary

Marilyn Meyer _____
President