

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the
July 16, 2019
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, met in regular session July 16, 2019, at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Cheryl Miller
Bob Quigley
Denny Schaab

Also in attendance were Frances Hovis (Treasurer) and Carol Kohnen (recording secretary).

Approval of Agenda

Bob Quigley made a motion to approve the agenda, seconded by Cheryl Miller. On a voice vote the agenda was approved.

Approval of Minutes

Motion was made by Cheryl and seconded by Bob to approve the minutes of the meeting conducted on June 18, 2019. On a voice vote the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

In Janet Hirsch's absence, Marilyn Meyer presented Janet's reports. There are no customers eligible for liens this month.

Invoice Approval.

Marilyn distributed the "Invoices for Approval" report dated 7/16/2019 and explained the items on the report. Addresses were added to several items mentioned in the report for increased clarity. Amended report is attached. The invoice total was \$4321.85. Denny Schaab made a motion to pay the invoices. Cheryl seconded. The motion was approved on a voice vote.

Financial Reports.

Frances reported the balances in the district's accounts as of June 30, 2019. O & M checking balance was \$42,184.56. Debt Service Reserve Restriction was \$83,920.61. Surplus account was \$378,512.88. Short-Lived Assets account was \$97,812.17.

Collection System.

Water Resources Management Report.

Marilyn distributed copies of the invoice dated 7/2/2019 (see attached) from Water Resources Management (WRM). Rich Hirsch had annotated the invoice with comments. The district was billed for services at the following addresses in June.

- 5700 S Lakeshore
- 7746 Meadow

- 6355 S Lakeshore
- 5748 S Lakeshore
- 7644 Lakeview
- Treatment Plant
 - Sprayed RSFs for weeds
 - Cleaned all RSF basket screens

Treatment Plant Operation.

Treatment Plan Work.

UV Lamp Update.

Two of the UV lights continue to work correctly.

Cheryl checked the Department of Natural Resources (DNR) report online but WRM had not yet updated for the quarter. Cheryl will remind WRM that a report to DNR is due soon.

Old Business.

AAQuick Bill for 6020 N Lakeshore.

The Board is still waiting for an accurate response from USIC regarding marking the sewer line at 6020 N Lakeshore. The Board authorized the Board secretary to write a letter to the owner of the property requesting payment of the AAQuick repair bill, if the report from USIC indicates that the sewer line had been accurately marked.

5902 S Lakeshore.

The deadline for compliance at this address was Monday, July 15. WRM attempted to inspect the installation on that date, but the circuit breaker (inside the house) was off. Marilyn contacted the homeowner, who agreed to turn the circuit on. WRM will inspect on Monday, July 22.

New Business.

Alternate Source for Pumping.

The Board is concerned about the amounts being charge for pumping STEP tanks. Marilyn is requesting quotes from additional companies. She requested that Board members send her suggestions and contact information for companies to be considered.

Crime Insurance Renewal.

Marilyn has filled out the application for this insurance.

Adjournment

Bob made a motion to adjourn; it was seconded by Denny and was approved by voice vote. The meeting adjourned at 6:20 p.m.

Carol Kohnen _____
Recording Secretary

Marilyn Meyer _____
President