

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the
June 18, 2019
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, met in regular session June 18, 2019, at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:00 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Cheryl Miller
Lora Thomas

Also in attendance were Frances Hovis (Treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and Carol Kohnen (recording secretary).

Approval of Agenda

Cheryl Miller made a motion to approve the agenda, seconded by Lora Thomas. On a voice vote the agenda was approved.

Approval of Minutes

Motion was made by Lora and seconded by Cheryl to approve the minutes of the meeting conducted on May 21, 2019. On a voice vote the minutes were approved.

Treasurer's Report

Delinquent Payment Issues.

Janet Hirsch reported that one customer was eligible for a lien this month: 5840 N Lakeshore. Cheryl made a motion that a lien be filed. Lora seconded. The motion was approved on a voice vote.

Invoice Approval.

Janet distributed the "Invoices for Approval" report dated 6/18/2019 (see attached) and explained the items on the report. The invoice total was \$3023.22. Cheryl made a motion to pay the invoices. Lora seconded. The motion was approved on a voice vote.

Financial Reports.

Frances reported the balances in the district's accounts as of May 31, 2019. O & M checking balance was \$40,790.89. Debt Service Reserve Restriction was \$82,804.86. Surplus account was \$378,279.69. No statement for the Short-Lived Assets account.

Collection System.

Water Resources Management Report.

Rich Hirsch discussed the monthly invoice dated June 3, 2019 (see attached) from Water Resources Management (WRM). The district was billed for services at the following addresses in May.

- 6020 N Lakeshore
 - A contractor broke a sewer line at this address; the house is under construction. WRM closed the shut-off valve at the street and contacted AAQuick to repair the line.

- As noted in the May 22, 2019 minutes, AAQuick billed PWSD#13 for this repair. This is the normal procedure when WRM requests work on PWSD#13 lines.
- The Board decided at the May meeting to forward the bill to the general contractor for payment. This was done. The contractor is refusing to pay the bill, however, claiming that the line was incorrectly marked.
- The Board decided to confirm with USIC that the sewer line had indeed been marked. If USIC reports that the line was marked, the Board will send the contractor a formal letter requesting payment of the AAQuick invoice.
 - 5985 N Lakeshore
 - 7828 Mohawk Trail
 - 7748 Meadow

There was also a sewer issue at 7746 Meadow recently. This will appear on the next invoice.

Treatment Plant Operation.

Treatment Plan Work.

UV Lamp Update.

Rich reported that two of the UV lights are working correctly.

Old Business.

MO 1 Call Activity.

There was no statement from MO 1 Call this month. Lora did provide details on the charges from USIC locating services. Properties serviced in May were:

- 6588 S Lakeshore
- 6704 S Lakeshore
- 6016 and 6020 N Lakeshore

Treatment Plant Mowing.

Dale has been cutting the grass more often than usual because of all the rain. Several Board members commented that the grass looks good.

New Business.

Report on 5902 S Lakeshore.

Marilyn reported that the district's attorney had not yet reviewed the materials about this property.

Missouri Rural Water Association Seminar.

This will be held August 20-21 in Poplar Bluff.

Adjournment

Lora made a motion to adjourn; it was seconded by Cheryl and was approved by voice vote. The meeting adjourned at 6:12 p.m.

Carol Kohnen _____
Recording Secretary

Marilyn Meyer _____

President