

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the
July 17, 2018
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri, met in regular session July 17, 2018, at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:05 p.m.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Cheryl Miller
Bob Quigley
Denny Schaab

Also in attendance were Frances Hovis (Treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), and Carol Kohnen (recording secretary).

Approval of Agenda

Bob Quigley made a motion to approve the agenda, seconded by Denny Schaab. On a voice vote the agenda was approved.

Approval of Minutes

Motion was made by Bob and seconded by Denny to approve the minutes of the meeting conducted on June 19, 2018. On a voice vote the minutes were approved.

Financial Reports

Delinquent Payment Issues. Janet Hirsch stated that the property at 6142 S. Lakeshore now owes a total of \$3599.60 in sewer fees. Property liens have already been filed for \$3206.60. Bob Quigley made a motion to file a lien against the property for the remaining amount due of \$393.00 (plus the \$27.00 filing fee). Motion was seconded by Denny Schaab. The motion was approved by a voice vote.

Invoice Approval. Janet also distributed the "PWSD#13 Invoices Presented for Approval July 2018" report (see attached), and explained the items on the report. There was one addition: \$540.00 to Dale Wallen for grass cutting. New total is \$3430.85. A motion was made by Bob and seconded by Denny to approve the invoices. The motion was approved by a voice vote.

Treasurer's Report

Frances Hovis reported the balances as of June 30, 2018. O&M checking balance is \$88,633.57; Short-lived Asset Reserve is \$81,399.96; Debt Service Reserve Restriction is \$71,794.20; Surplus Account is \$325,982.48.

New Business

Board Resignations

Wayne Evans and Steve Matzker have resigned.

New Board Members and Secretary

Marilyn welcomed Bob Quigley and Cheryl Miller to the Board. Carol Kohnen is the new recording secretary.

New House Connection to the Sewer System

Marilyn is meeting with the owners and the contractor building the new house on S. Lakeshore (near Mohawk Trail) to explain the installation of sewer equipment and answer other questions. This will bring our total connections to 241.

Old Business

Missouri One Call

We were charged for four calls in June: 7728 Circle Dr., 6576 S. Lakeshore (2 calls), and 6036 N. Lakeshore Dr.

Collection System

Water Resources Management Invoice. Rich Hirsch explained the Water Resources Management Invoice (copy attached). Four addresses were serviced on 6/6/2018: 5786 N. Lakeshore, 6072 N. Lakeshore; 6136 N. Lakeshore; 5800 N. Lakeshore. In addition, 5961 S. Lakeshore was serviced on 6/24/2018 in response to a call that the alarm was sounding.

Treatment Plant Operation

Missouri DNR Visit. Rich next discussed the visit from the Missouri Department of Natural Resources on June 7, 2018. DNR identified three problems in a "Letter of Warning" dated June 25, 2018: failure to submit the 2017 Inflow and Infiltration Report, UV Disinfection not operational, and Unmarked Outfall Structure. The Board discussed a letter of reply from Marilyn to DNR. The letter and four appendices explain how the identified issues have been fixed. Letter and appendices are attached. Marilyn will sign the letter and Rich will attach color photos and send to DNR.

Treatment Plant Gravel Bed Vegetation Problem. Rich also distributed photos of vegetation growing in the gravel beds. Rich has asked Water Resources Management to address this problem.

Lake Tishomingo Sewer System Homeowner's Manual. Janet distributed copies of this manual to all in attendance. There was some discussion of the importance of getting this manual to all new homeowners.

Missouri Rural Water Association Training. Marilyn circulated a brochure about an upcoming training seminar in Poplar Bluff. She said that there is money in the budget for training.

Adjournment

Bob made a motion to adjourn; it was seconded by Cheryl Miller and was approved by voice vote. The meeting adjourned at 6:15 p.m.

Carol Kohnen _____
Recording Secretary

Marilyn Meyer _____
President