

**PUBLIC WATER SUPPLY DISTRICT #13**  
**Minutes of the**  
**February 20, 2018**  
**Regular Session of the Board of Directors**

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri met in regular session February 20, 2018 at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:00pm.

**Roll Call of Directors**

The following directors were present.

Marilyn Meyer  
Wayne Evans  
Lora Thomas  
Steve Matzker

Also in attendance Frances Hovis (Treasurer), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director), Bob Quigley (recording Secretary) .

**Approval of Agenda**

Steve made a motion to approve the agenda, seconded by Wayne all directors voted to approve the agenda.

**Approval of Minutes**

Motion was made by Lora and seconded by Wayne to approve the minutes of the meeting conducted on January 19, 2018. On a voice vote the minutes were approved.

**Financial Reports**

Jan Hirsch read her report and stated that we have two customers currently eligible for a liens. The property at 5902 SLSD owes \$482.80, and the property at 6142 SLSD owes \$316.88 the directors voted to file those liens.

**Treasurer's Report**

Frances reported the balances as January 31, 2018. O&M checking balance is \$63,754.09; Debt Service Reserve is \$66,845.77; Surplus Account is \$325,191.02; Short Lived Assets Reserve not reported this month.

**Invoice Approval—See Attached Sheet**

A motion was made by Wayne and seconded by Steve to accept the Invoices The motion was approved by a voice vote.

**Old Business**

Missouri One Call  
No calls were reported in January.

**Treatment Plant Operations**

Dave's report included work at 7704 Lakemont. It had been reported as a frozen line and since the weather has warmed up the system has been functioning. A bad float was discovered during the

inspection and has since been replaced. It is believed the line between the tank and the street was frozen. The tank has since been pumped again. We will have MO One Call come and measure depth of line. That could shed some light on the issue.

The problem on Circle Drive and SLSD was a break due to a frozen line. The damage was repaired by AA Quick.

### **New Business**

Jan presented the proposed PWSD#13 Operations Budget and Projected Cash Flow for 2018 and after a motion by Steve and a second by Lora a vote to approve was unanimous.

The election for two new board members has been cancelled. No one filed to run for the positions and Wayne and Marilyn have agreed to continue in those positions.

Wayne made a motion to adjourn it was seconded by Steve and was approved by voice vote.

Bob Quigley \_\_\_\_\_  
Recording Secretary

Marilyn Meyer \_\_\_\_\_  
President