

PUBLIC WATER SUPPLY DISTRICT #13
Minutes of the
October 17, 2017
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri met in regular session October 17, 2017 at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:00pm.

Roll Call of Directors

The following directors were present.

Marilyn Meyer
Wayne Evans
Lora Thomas
Denny Schaab

Absent: Steve Matzker

Also in attendance Frances Horvis (Treasurer), Bob Quigley (Recording Secretary), Janet Hirsch (PWSD#13 bank administrator), Rich Hirsch (former director).

Approval of Agenda

Wayne made a motion to approve the agenda, seconded by Lora all directors voted to approve the agenda.

Approval of Minutes

Motion was made by Wayne and seconded by Lora to approve the minutes of the meeting conducted on September 19, 2017. On a voice vote the minutes were approved.

Financial Reports

Janet Hirsch, stated that the we have two customers currently eligible for liens. The property at 6142 SLSD is now eligible for another lien to be filed. The directors voted to file that lien. The property at 6160 NLSL is also due for a lien. The directors voted to wait on filing the second property due to a death in the family.

Janet presented the district bookkeeper's cash flow report for September 2017. Sewer fees invoiced amounted to \$17,516.80, sewer fees received were \$16,391.78. Overdue amounts totaled \$12,195.65. Total cash flow out for the month totaled \$13,953.74 for a net cash flow of \$2,438.04.

Treasurer's Report

Frances reported the balances as September 30, 2017. O&M checking balance is \$65,138.43; Debt Service Reserve is \$62,957.25; Short Lived Assets Reserve is \$64,880.65; Surplus Account is \$324,643.67.

Invoice Approval—See Attached Sheet

A motion was made by Lora and seconded by Denny to accept the Financial and Treasurer's reports. It was approved by a voice vote

Old Business

Missouri One Call

Treatment Plant Operations

No issues were reported at the Treatment Plant itself. We did have four calls from customers for issues with the systems. One was electrical, one was a leak in the discharge pipe, one was a problem inside the house and the fourth was an odor that did not reoccur.

New Business

We welcome the newest board member Denny Schaab. Glad to have you with us.

Application for the sewer treatment plant license renewal was discussed. Janet has completed most of the application, it needs to be accompanied by documents to participate in the Electronic Discharge Monitoring Report (EDMR)system. Wayne has agreed to complete this part.

The customer that had asked to visit us and discuss her bill did not come.

Lora made a motion to adjourn it was seconded by Wayne and was approved by voice vote.

Bob Quigley _____
Recording Secretary

Marilyn Meyer _____
President