

PUBLIC WATER SUPPLY DISTRICT #13  
Minutes of the  
September 19, 2017  
Regular Session of the Board of Directors

The Board of Directors of Public Water Supply District #13, Jefferson County, Missouri met in regular session September 19, 2017 at 5706 North Lakeshore Drive, Hillsboro, MO 63050. The meeting was called to order at 5:00 p.m.

**Roll Call of Directors**

The following directors were present.

Marilyn Meyers

Wayne Evans

Lora Thomas

absent: Steve Matzker

Also in attendance were Frances Hovis (Treasurer), Bob Quigley (Recording secretary), Janet Hirsch (PWSD #13 bank administrator), and Rich Hirsch (former director)

**Approval of Agenda**

Lora made a motion to approve the agenda, and this was seconded by Wayne all directors voted to approve the agenda.

**Approval of Minutes of August 2017 meeting**

Motion was made by Wayne and seconded by Lora to approve the minutes of the meeting conducted on August 15, 2017. On a voice vote the minutes were approved.

**Financial Reports**

Janet Hirsch , stated that the District has only one customer currently eligible for a lien and due to a death in the family she suggested that we hold off putting a lien on the property at this time.

Janet also presented the cash flow report for August 2017, the information having been provided by the district's bookkeeper. Sewer fees invoiced amounted to \$17,538.20; sewer fees received amounted to \$15,338.18. Overdue amounts totaled \$12,030.03. Cash flow in from sewer fees amounted to \$15,338.18 with interest of \$137.75, for a total cash flow of \$15,475.93. Total cash outflow amounted to \$14,046.98. Net cash flow for the month is reflected as \$1,428.95.

**Treasurer's Report**

Frances reported the balances as of August 31, 2017. O&M checking account balance is \$63,142.25; Debt Service reserve is \$61,956.56; Short Lived Asset Reserve is \$64,839.71; Surplus Account is \$324,510.31.

**Invoice Approval-- See Attached Sheet**

A motion to accept the Financial and Treasurer's report was made by Wayne and seconded by Lora.

It was approved by a voice vote.

### **Old Business**

Missouri One Call nothing this month

### **Treatment Plant Operations**

Three lids replaced this month by Dave for a total of 75.00.

The Omnisite autodialer sent five high level alarms on September 3. Rich went to the plant and found that the uninterruptable power supply in Control Panels 2 & 3 had a backup battery failure and had to be replaced so all the pumps will function properly . As of September of 2017 both Control Panels 2 & 3 have new batteries and the battery in pump #1 is from Nov 2013. Control panel One has been a problem in the past.

Rich removed some stumps from around the plant by the fence.

### **New business**

Email message from customer at 6223 South Lakeshore Drive had questions about the charges from the district. The board reviewed the statement of the customer's account listing the charges, invoices, and payments. And agreed it was correct. Customer asked to have the payment history sent to them so they can review and we will do this.

A new application for the sewer treatment plant permit from MO DNR must be submitted before it expires in June of 2018. The application must be sent in six months before the expiration date. That means the application must be filed before the first of the year.

Omnisite autodialer at the TP needs more phone numbers to call when alarms go off.

We also have money budgeted for a MRWA seminar if anyone is interested

Map of the sewer system, is on line [at https://www.semogis.com/jeffersoncounty.html](https://www.semogis.com/jeffersoncounty.html).

Lora made a motion to adjourn and Wayne seconded it and it was approved by voice vote.